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PERFORMANCE WORK STATEMENT

1.0 Purpose

GDIT's PSP approach addresses all elements of the Statement of Objectives (SOO) leveraging our in-place trained COC sustainment workforce, established facilities, purpose-built tools, and proven administrative processes supportive of a global mission. Our performance-based sustainment approach—currently executed under the Information, Command, and Control Equipment and Enhancements (ICE2) Contract—forms the basis for the performance metrics and quality measures defined within this Performance Work Statement (PWS) for the continued sustainment of the Marine Corps Combat Operations Centers (COC).

1.1 Scope or Mission

As the Product Support Provider (PSP), GDIT responds to the COC SOO with a PWS scope that includes the provision of Performance Based Logistics (PBL) sustainment for the Marine Corps COC Program. Our PWS defines the level of support to be provided, and describes in detail how the PSP manages and executes COC field-level sustainment services to meet the performance objectives.

GDIT will deliver field-level sustainment services maintaining the fielded population of COCs within a specified range of availability. GDIT acknowledges that its performance is measured against the required COC system availability level comprised of a series of Mission Critical Functions (MCF).

GDIT will be a part of a team working environment established between the COC Product Support Integrator (PSI) and the PSP. GDIT will comply with PSI requests for information necessary to
GDIT acknowledges that while teammates are an important component of our offering, GDIT is solely responsible for the delivery of all contractually defined services. We empower our PM, $(b)(4)$, $(b)(6)$ and hold him accountable to address all COC PSP performance issues. $(b)(4)$, $(b)(6)$ reports directly to $(b)(4)$, $(b)(6)$ who ensures that the company's corporate support is in place to ensure successful execution of the COC PSP program.
Our PWS adheres to all RFP requirements and the defined DI-MGMT-80004A Management Plan, Performance Work Statement data item description. Elements of our PWS include, but are not limited to, the following:
1. Understanding of Performance Based Logistics Concepts. PBL is the state where GDIT (b)(4)
• (b)(4)
• (b)(4)
• (b)(4)
• (b)(4)
2. Marine Corps Ground Command and Control System Operations and Maintenance. GDIT has been sustaining
COC systems— (b)(4) From these broad
ranging support experiences we have gained demonstrated knowledgeable of the capabilities of the Marine Corps
personnel who install, use, and depend on the COCs to perform their mission and the sustainment policies they
follow.
The COCs are built by General Dynamics (C4S) and sustained by General Dynamics (IT). No other company understands the COC system, its capabilities, and its Marine Corps support infrastructure better than General Dynamics. We provide support for (b)(4)

(b)(4)	. Consistent with the Marine Corps sustainment tenets, our
sustainment support	(b)(4)
	. We perform intermediate maintenance in
direct support of Marine Corps user organizations.	Intermediate maintenance phases normally (b)(4)
but are not limited to, the Generator and Environme (GETT) or the Power Distribution Unit (PDU). Con	In addition to supporting information incidental to IT system performance. Incidental items include, ental Control Unit (ECU) of the Generator, ECU and Tent Trailer insistent with Marine Corps O&M philosophies as PSP, GDIT is ance nor supplies items or consumables unless directed by the
GDIT will perform unscheduled maintenance with t	the primary objective of restoring the system as soon as possible
to an operational state. Our technicians are respons	ible for (b)(4)
To ansura COC availability matrice are maintained	we conduct scheduled maintenance activities. We use checklists
To ensure COC availability metrics are maintained,	
	(b)(4)
When the con	mponent has been repaired it is placed in a spares status to
replace the component that was pulled from spares a	
replace the component that was puned from spares	and instance in a system. This part exchange is (b)(4)
and in this time have been proven to be sufficient to costs reduction goals.	sustainment processes have been refined over the last six years meet both desired availability metrics and ongoing sustainment (b)(4) capability restored. If a part exchange is necessary, the (b)(4)
	(b)(4)

(b)(4)
1.2 Period and Place of Performance
The period of performance for the USMC COC Field-Level Sustainment Contract is the date of award through the duration of the ITES-2S contract, should all options be exercised.
The place of performance for the USMC COC Field-Level Sustainment Contract is lead from GDIT's 15000 Conference Center Drive, Chantilly, VA 20151-3828 location.
GDIT currently provides onsite support to nine of the ten SOO defined places or performance. Our staff is in place
and ready to execute. (b)(4)
GDIT will provide COC sustainment services at Marine Corps facilities located in both CONUS and OCONUS
locations as determined by the allocation of COCs to Marine Corps operational units. Our support is provided when
(b)(4)

1.3 Background



maintenance support while the Marines perform operator/crew (organizational) maintenance tasks. The Marine Corps Systems Command (MCSC) COC Program Office is completing delivery of several hundred COCs, in four variants of the AN/TSQ-239(V) Combat Operations Center, to Marine Forces and the Marine Corps supporting establishment, world wide. General Dynamics C4 Systems of Scottsdale, AZ manufacture COCs. The Program Office through its Product Support Integrator (PSI), the Space and Naval Warfare Systems Center Atlantic (SSCA), Charleston, SC. manages sustainment operations for fielded COCs.

COC Description. The AN/TSQ-239(V) Combat Operations Center (COC) is fielded in four variants employed by various Marine organizations as described below:

- AN/TSQ-239(V)1 Marine Expeditionary Force (MEF)
- AN/TSQ-239(V)2 Marine Division (MARDIV), Marine Aircraft Wing (MAW), or Marine Logistics Group (MLG)
- AN/TSQ-239(V)3 Marine Regiment or Marine Aircraft Group (MAG),
- AN/TSQ-239(V)4 Marine Battalion or Marine Squadron

To date, three of four COC variants have been fielded. The last variant to be fielded is the AN/TSQ-239(V) 1, anticipated for FY10-11. The COC is comprised primarily of Commercial-Off-The-Shelf (COTS) and Non-Developmental Items (NDI) integrated into a system designed to provide expeditionary command and control (C²) operational facilities that are used by Marines to collect, process, and disseminate tactical data for elements of a Marine Air Ground Task Force (MAGTF). The COC provides commanders and staffs with the common operational picture (COP) and tactical data and communications assets needed to plan and conduct combat operations in an expeditionary environment. The system enables analytical and intuitive decision-making with a common, modular, scalable, and transportable equipment set consisting of an operational facility that includes tents, diesel engine driven electrical generators, environmental control units (ECU), a C² system, visual displays, and software. The COC operational software consists primarily of existing Marine Corps Tactical Data System (TDS) software previously resident on numerous stove-piped hardware platforms throughout the MAGTF.

COC operator workstations are configurable at user discretion to access software and communicate over a Secure Internet Protocol Router Network (SIPRNET), Non-secure Internet Protocol Router Network (NIPRNET), or a Local Area Network (LAN) designated for coalition operations. COCs have large screen visual display systems used for crew situational awareness, briefing, and collaborative planning purposes, and are also variously equipped with color printers, scanner, copier, plotter, paper shredder, video teleconferencing kits, and other peripheral and supporting items. Selected mission critical data processing components are configured for continuous operation in the event of a power failure with Uninterruptible Power Supplies (UPS).

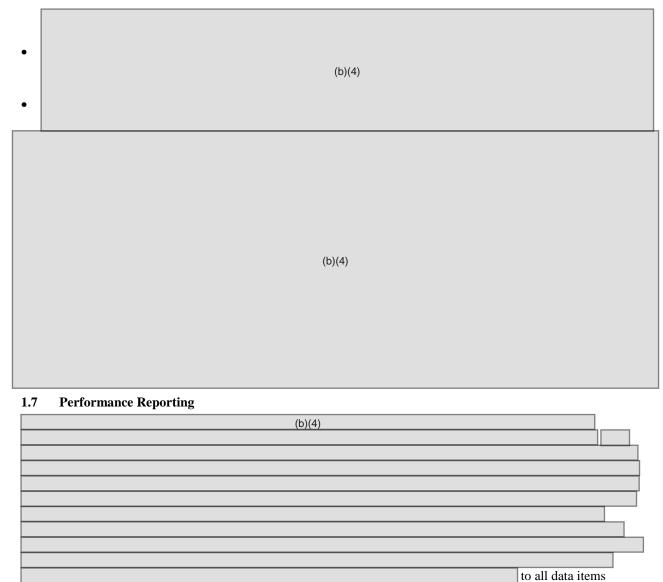
The COC is a High Mobility Multipurpose Wheeled Vehicle (HMMWV) trailer-based system. HMMWVs used for towing COC trailers are furnished from the using unit Table of Equipment (T/E) and are not part of the COC. The M1123A2 HMMWV is the preferred variant, although any HMMWV model may be used. No vehicle modifications are required.

The Generator, Environmental Control Unit (ECU), Tent Trailer (GETT) is an integrated unit on a modified M1102 trailer chassis equipped with a 20-kilowatt turbocharged diesel engine driven electric generator, a 120,000 British Thermal Unit (BTU) ECU with air ducts, and one of three models of tent.

The Operational Trailer (OT) is a modified M1102 trailer equipped to transport the electronics equipment and peripherals necessary for core COC functionality. COC radio, telephone, and voice encryption equipment is supplied from the using unit T/E. Radios are typically located up to two kilometers from the COC using supplied tactical fiber optic cable assemblies (TFOCA). Operator workstations are used to access voice communications channels and are equipped with a headset-microphone for using Voice over Internet Protocol (VoIP) intercom, radio, and telephone circuits.

GDIT acknowledges that a comprehensive list is provided in the Marine Corps Component List (SL-3) and System Operation and Maintenance Manual (SOMM) Interactive Electronic Technical Manual (IETM) for each COC variant.

	ormance Objectives, Goals and Outcomes
Since (b)(4) GDIT has sustained USMC COC systems meeting each defined objective, goal, and outcome ne current SOO. We currently (b)(4)
terrica in a	Examples of the successful support we had to date include:
	(b)(4)
mplementir	IC COC, together with the PSI and the COC Program Manager, we will participate in an IPT focused ong the most cost effective sustainment of the COC fleet. We schedule each event monthly—rotating ongst the principles—and build the agenda for each upcoming IPT session. The agenda (b)(4) In order to
orogrammat Governmen Agenda and	discussion of issues that affect the overall COC program, ensuring the most informed COC cic decisions can be made, we openly share relevant proprietary data upon non GD and non US t personnel signing an NDA. We provide agendas consistent with DI-ADMN-81249A Conference compose minutes for each session as defined in DI-ADMN-81308A Conference Report. Conference circulated to all parties within three business days of the scheduled IPT meeting.
.6 Perf	ormance Metrics
er month a 35% (object	owledges that there are two performance metrics: PBL Availability (A_{PBL}) and sustainment cost per CC and that the acceptable availability metric for the COC population is a range between 80% (threshold) to cive). GDIT acknowledges that there is no distinction made between COC variants, series, or location that a COC is presumed to be operational and available unless it is reported otherwise.
	(b)(4)
	(b)(4)

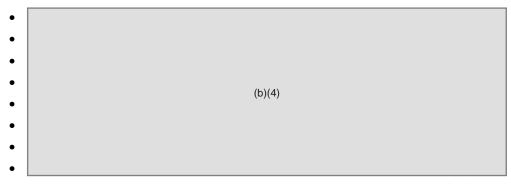


defined in DI-MGMT-80995A Maintenance Service Report and DI-QCIC-80131 Failure and Analysis Tracking Report.

1.8 Non Disclosure Agreements, Information Security, Operations Security

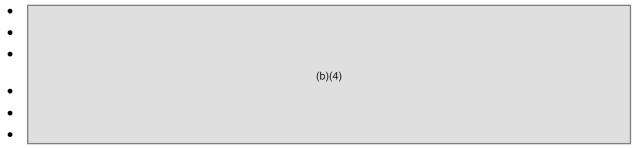
As directed by the Government, GDIT staff will sign appropriate NDAs permitting the sharing of proprietary or acquisition sensitive materials. By signing the NDA, barriers to sharing are removed allowing the COC IPT members to openly discuss and address operational support or planning issues.

GDIT acknowledges the fact that COC performance, configuration, location, status, or other related information is sensitive and is not to be disclosed to unauthorized persons or organizations without prior approval from the PSI. Furthermore, appropriate safeguards to archive and protect all forms of information and data, sensitive or classified, is required. To ensure our staff remain aware of the security threats and applicable security policies GDIT requires all employees and subcontractors performing classified work to participate in GDIT's Security Awareness Training Program. This training incorporates current operational security threats and is provided to each employee upon initial granting of access and repeated annually. Our security awareness training is updated periodically to incorporate relevant OPSEC threats identified by the USMC customer or other Government security entities (e.g., Defense Security Service). Program elements include, but are not limited to:



GDIT ensures that all PSP employees located on Marine Corps installations or in facilities with COCs, or having access to information relating to COC locations, operational status, or other sensitive information have the appropriate security clearance. Security clearance is noted on GDIT or field provided identification badges and no release of classified information is made without first ensuring the recipient is properly cleared. Furthermore, our staff is instructed that requests for information pertaining to the COC SOO and PWS from other than the COC Program Office are to be referred to the PSI. As required, GDIT provides a DI-MGMT-81596 Contractor Roster detailing the current clearance status of all personnel affiliated with the program.

Additional security briefings supplement the security awareness program in the following situations:



1.9 Contracting Officer's Representative

GDIT acknowledges that the PSI functions as the Contracting Officer Representative (COR) for this delivery order.

1.10 Quality Assurance Surveillance Plan

GDIT's Quality Assurance Surveillance Plan (QASP) is provided in Section 5.0 of this PWS.

1.11 Configuration Management

GDIT's configuration management (CM) processes are in full accordance with Military Handbook 61A Configuration Management Guidance and have been developed and refined over the last six years sustaining USMC COCs. Our CM Plan accounts for all hardware and software defined on the COC Stock Lists (SL-3)—which serve as the principal source of current COC configuration information—and adhere to guidance provided in DI-CMAN-80858B Contractor Configuration Management Plan.

	(b)(4)	

distinguish items covered for support on the contract from unit property not covered under this agreement.
(b)(4)
1.12 COC Operational Software
GDIT acknowledges that the Marine Corps owns and maintains the COC operational software and that there is no
requirement for GDIT to acquire new COC software in order to achieve the objectives of this SOO. The COC
operational software is listed in the COC Stock Lists (SL-3) and is the only software currently authorized for use on
fielded COCs.
Under GDC4S's current COC manufacturing contract, GDC4S provides a robust COC Help Desk that not only
monitors the releasing of approved software updates, but also, in conjunction (b)(4)
GDIT acknowledges that we are not required to support unauthorized software operating on COC hardware,
including its inability to perform properly on COC hardware. GDIT also acknowledges that COC owners are
authorized to connect unit-provided hardware (and the software it uses) onto COC networks and power grids. Using
(b)(4)
1.13 Mission Critical Functions and Non-Mission Critical Functions
GDIT acknowledges that overall COC system availability is calculated on MCFs only and that all MCFs of a COC
must be functional for that COC to be determined fully available. Through our many COC field deployment
experiences we have developed a thorough appreciation for the operational impacts of the six COC MCFs. We use

(b)(4)

(b)(4)	
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(5)(4)	

GDIT acknowledges that if more than one MCF is unavailable at the same time, any intersection (overlap) of downtime between the unavailable MCFs is counted as a single period of time in the COC availability calculation. Because of the robust and redundant design of the COC, GDIT acknowledges that we must employ operationally effective work-around solutions to minimize or eliminate the impact of MCF failures.

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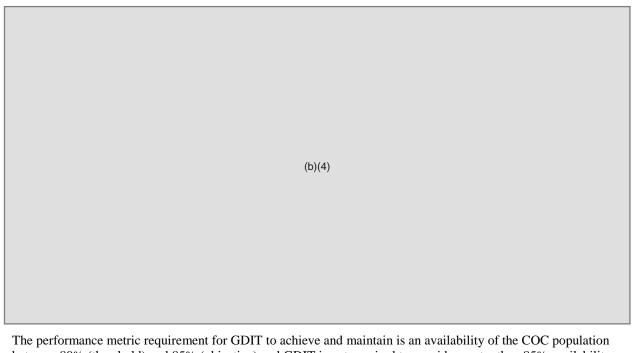
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1.14 Availability

GDIT acknowledges that a COC system is deemed "fully available when the all six Mission Critical Functions (MCF) are available to the user." As necessary, GDIT will implement work-arounds to restore capability and coordinates these with the user to enable full or partial MCF availability until the original malfunction can be resolved. GDIT acknowledges that MCFs are assumed to be available unless reported as not being available.

The COC sustainment strategy integrates organic Marine Corps support with GDIT support. Due to the nature of this structure, GDIT acknowledges that we do not control or have the ability to influence certain aspects of COC system employment and sustainment. These aspects are necessary Marine Corps functions, and may result in delays that would prevent access necessary to resolve reported equipment malfunctions (e.g., a COC is stowed aboard ship and not accessible). These delays are collectively termed Government Delay. Accordingly, GDIT is not responsible for the portions of availability that can be positively attributed to Government Delay, but is required to record the details associated to it. The PSI, using the PSPAIS, collects, analyzes, and reports on Government Delay for adverse impact to availability, with the objective of minimizing or eliminating it where possible.



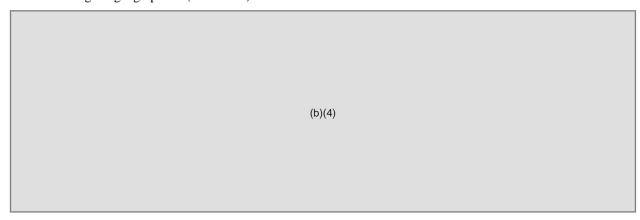


The performance metric requirement for GDIT to achieve and maintain is an availability of the COC population between 80% (threshold) and 85% (objective) and GDIT is not required to provide greater than 85% availability. GDIT acknowledges that an adjustment to the cost metric will be applied should availability fall below 80%.

1.15 PSP Meantime to Repair

GDIT acknowledges that the MTTR is not a performance metric under this SOO and that GDIT is required to capture and monitor MTTR from PSPAIS as an indicator of efficient service delivery.

Notes: CONUS is the contiguous 48 United States. OCONUS includes Alaska and Hawaii. Deployed can be Combat (Crisis) or Non-Combat, and is defined as when a COC system and/or PSP personnel are physically moved from the assigned geographical (residential) location.



1.16 Elements Included/Excluded

GDIT acknowledges the elements of support included and excluded from the USMC COC Field-Level Sustainment PWS per the Government provided SOO.

1.17 Performance Adjustments

GDIT acknowledges that the PSPAIS is the primary source of COC population cost and performance data used to determine cost metric performance and adjustments. GDIT acknowledges that adjustments are to be applied to the cost metric and that the evaluation period is one year in duration, averaged monthly, or the period of performance of the ITES-2S delivery order, whichever is shorter. Furthermore, there is no penalty for breach of availability on a

month-to-month basis, unless the breach occurs continuously over a consecutive three month period. Should that occur, cost adjustment is applied immediately. Other than a continuous breach condition, cost adjustments are applied based on annual calculation of the average monthly availability data for the COC population as collected from the PSPAIS.

GDIT acknowledges that the availability metric is 80% (threshold) to 85% (objective) and that GDIT is not required to provide greater than 85% availability. Cost adjustment is applied to cost per COC per month.

GDIT acknowledges that the initial cost metric for this SOO is the FFP amount per COC per month for the first year that GDIT is authorized to invoice for payment.

1.18 Personnel

Consistent with a per	formance-based contract, the contractor determines the quantity, skill level, and qual	ifications
of its personnel assig	ned to meet contractual requirements. To satisfy SOO requirements, we propose	(b)(4)
		_
CDIT a also a sol a d a a a	the consistence of the USMC COC and an additional first and the consistence of the consis	.: 41
_	the security requirements of the USMC COC program and provides staff that mainta	in the
required clearances.	(b)(4)	
The location, work he	ours, and contact information of personnel assigned to this effort are reported using the	he formats
defined in DI-MGMT	Γ-81508B Weekly Time Sheet. Furthermore, incidents involving personnel injury or	equipment
	using a DI-SAFT-81563 Accident-Incident Report.	equipment
damage are reported	using a DI-5AI I-01303 Accident-incluent Report.	

Our staff maintains a regular presence to those Marines operating the COC both in-garrison (b)(4) and when deployed (b)(4). All GDIT employees assigned to the COC program are required to submit and maintain up-to-date personal contact information. Our staff members are aware of the dynamic mission executed by the Corps and acknowledge the need to expeditiously contact and recall employees before, during, and after normal working hours. Attributes of our workforce management practices include:

- Recognition that ongoing mission tasks require the COC sustainer to operate in the least intrusive manner
 possible. As such, regular maintenance activities are scheduled during periods of reduced mission activities and
 never initiated unless verification is made that current mission operation can tolerate a maintenance impact.
- To the greatest extent possible, we establish peer-to-peer relationships between our sustainers and the Marines
 who operate the COC. This relationship fosters communications providing updates and follow-ups of work in
 progress and a means to access the degree of satisfaction with services received. Furthermore our GDIT COC
 management team routinely interacts with Marine leadership to access the satisfaction of services provided by
 GDIT.
- Maintaining an in-garrison day shift that aligns to Marine work schedules—nominally 7:30am to 4:30pm, weekdays with the flexibility to adjust to local mission needs.
- To the greatest extent possible, *following* the Marine Corps units as they deploy to a different location in garrison (on the same installation), or anywhere worldwide, with sufficient notice.
- Recognition that deployed Marine Corps Units typically conduct operations 24 hours a day, seven days a week and that deployments occur within CONUS, OCONUS, and to crisis (combat) locations worldwide. When not working a 7x12 shift, our staff remains in an on-call status.
- Acknowledgement that deployment planning by Marines may or may not result in requests for deployed PSP services, including embarkation of GDIT employees or material. Operational requirements may dictate that deployed COCs be supported *on-c*all with personnel and material.
- Support for drilling Marine Forces Reserve (MFR) using the COC is required and that this support is nominally one weekend per month and two weeks annually.

GDIT acknowledges that due to extenuating circumstances, the PSI may direct the PSP to provide field personnel and sustainment support on short notice for COCs deploying to crisis (i.e., combat zones) or to meet other

contingency requirements. GDIT acknowledges that these unplanned requirements are funded over and above the FFP.

1.19 Material

GDIT acknowledges that it is responsible for the \$2.5 million in GFE that is transferred to the company for USMC COC Field-Level Sustainment and acknowledges that the government is no longer obligated to replenish these items, when the materials are used to repair the COCs. At this time, GDIT is making a significant investment for spares (MCFs and NMCFs) for the sole purpose of supporting system availability. Our approach keeps GDIT performance within the 80% threshold system availability set forth by the SOO. These spares are purchased and allocated to GDIT COC support facilities globally.

Currently, under ICE2, all GFE is accounted for (b)(4). Under USMC COC Field-Level Sustainment, GFE accounting continues to be performed by (b)(4), until the GFE is depleted. The current reporting of our logistics footprint includes the GFE that is located at each GDIT facility globally. Our GFE system contains all data elements defined with the data item description for DI-MGMT-80269 Status of GFE Report. This report also serves as our GFE reporting mechanism.

GDIT is preparing to purchase the necessary spares to satisfy the requirements of USMC COC Field-Level Sustainment. SOO requirements stipulate that GDIT must be prepared to service or repair support material that is both COTS and Non Developmental, including serialized and non serialized equipment. GDIT understands that under the USMC COC Field-Level Sustainment contract, we are to be fully responsible for the procurement of tools, test or special equipment, information technology (IT) items, vehicles, facilities, and related materials in support of COC sustainment operations.

(b)(4)

GDIT acknowledges that the COC has been granted authority-to-connect to and authority-to-operate (ATC-ATO) on Department of Defense networks providing the approved hardware and software configuration is strictly maintained. GDIT will also report any unauthorized software or hardware within the COC to the government.

GDIT acknowledges that classified material or information, communications security material, and software are Marine Corps property. GDIT does not recover or take custody of these items without approval from the PSI.

Under ICE2, GDIT has worked with the COC program to dispose of properly collected HAZMAT. For some COC sites, GDIT has acquired the necessary personal protective equipment (e.g., disposable coverall, spill pads) to control HAZMAT issues that may arise in dealing with COC equipment that is being repaired at the GDIT facilities. GDIT personnel are trained in the dealings of HAZMAT to ensure compliance with applicable laws and regulations within the GDIT infrastructure. For instance, GETT technicians hold the required certification to handle and transport R-22 Freon (Type II or Universal Certification). Waste Freon and hazard material accumulated by a GETT technician during a repair or adjustment will be taken back to the owning unit's site for proper disposal through the Marine Corps.

GDIT acknowledges that hazardous materials may be disposed of or recycled at local Marine Corps facilities engaged in those operations. Moreover, the absence of a Marine Corps facility does not relieve GDIT from properly planning, collecting, recycling, handling, storing, disposing, and reporting hazardous material in accordance with

81398 Hazmat Management Program Plan and DI-MISC-81397 Hazmat Management Program Report CDRLs. Commercial Packaging and Shipping. For CONUS shipments GDIT packages material for shipment and has developed a timely and cost effective partnership with FedEx for delivery. Depending on priority, overnight or discounted multi-day delivery options are available for small packages and through FedEx's freight services large bulky items can be transported. (b)(4)USMC Packaging and Shipping. Under ICE2, GDIT uses the Customer's Preservation, Packaging and Packaging office to package equipment to locations overseas, to include hazardous materials. Materials are prepared in accordance with military standards for packaging and shipped via the Transportation Management Office. If these Government services are not available to the COC task, (b)(4)1.20 Material Requirements Determination GDIT will provide all necessary material, supplies, spares, tools, test equipment, support equipment, vehicles, facilities, consumables, hardware, software, information technology items, documentation, and related property necessary to sustain the COC. Furthermore, (b)(4)GDIT acknowledges the difference in material handling procedures to be performed on this newly designed contract. Under ICE2, all requests for material or services were initiated and processed carried to the COR and FM for approval authority signature. Once approved by the Government, the request would enter the GD procurement chain where contact with the vendor would be initiated. Under USMC COC Field-Level Sustainment, we execute the responsibilities of a performance-based contract, implementing a streamlined procurement process. (b)(4)

applicable laws and regulations. As required, details of our hazard material activities are defined in DI-MGMT-

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	_
(b)(4)	

1.21 Facilities

GDIT acknowledges that facilities are required and may include licenses, fees, taxes, insurance, utilities (electric, water, telephone, trash or recycled material pickup, internet service), transportation of people or material to and from the facility, maintenance and housekeeping of the facility, and the installation, procurement, or lease of incidental capability improvements or items. Leveraging General Dynamics's corporate real estate organization—supporting General Dynamics operational elements worldwide—we are prepared to identify, secure and use additional, cost-effective leased facilities should any of the current USMC facilities become non-available in the future. Consistent with SOO direction, we use current Marine Corps facilities and as necessary only establish off-base facilities as directed by the Government.

Under our	current ICE2 contract, GDIT maintains an off-base facility supporting COC systems allocated to Camp
Lejeune.	(b)(4)

1.22 Supporting Documentation

GDIT acknowledges that the following documents support this SOO:

- COC Deadline Criteria Technical Instruction (draft)
- COC Marine Corps Stock Lists (SL-3)
 - AN/TSQ-239(V)2
 - AN/TSQ-239(V)3 (three documents, B/C, D/E, and F)
 - AN/TSQ-239(V)4 (three documents, B/C, D/E, and F)
- COC Interactive Electronic Technical Manual (IETM), System Operation and Maintenance Manual (SOMM). GDIT includes the following distribution statement on SOO/PWS documents and CDRL's:

DISTRIBUTION STATEMENT B. Distribution authorized to U.S. Government Agencies only for administrative or operational use (date of determination). Other requests for this document shall be referred to the Commanding Officer, Space and Naval Warfare Systems Center (SPAWARSYSCEN) Atlantic, Attention Code 53180LH, P.O. Box 190022, North Charleston, SC, 29419-9022.

(b)(4)

2.1 Personnel Experience & Qualifications

	(b)(4)
2.2	Personnel Availability
	(b)(4)
2.3	Key Personnel
	(b)(4)
2.4	Teaming Arrangements/Subcontractors
	(b)(4)

	(k	p)(4)
3.0	Risk and Risk Mitigation	
		(b)(4)

(b)(4)

4.0 Security

GDIT acknowledges receipt of DD254 Department of Defense Contract Security Specification as part of the Government's Request for Proposals. We received no government furnished classified material and we developed no classified material in conjunction with this proposal. COC Field Support Site personnel exposure to classified information is incidental to performing their duties associated with this contract. Although 100% of our personnel have security clearances, General Dynamics Team personnel have no program requirement, need, or capability to receive, possess, transport, or store any classified material in the course of their duties.

4.1 Security Program, Practices and Procedures

(b)(4)

4.1.1 Facilities

We secure General Dynamics Team COC Field Support Site facilities, whether government-owned or commercial leased facilities, using industry standard prudent locks and monitored alarms.

4.1.1.1 Secure Storage for High Value and Highly Pilferable Items

We secure high-value and highly pilferable items in a security cage to which only select employees have access. We inventory these items on a weekly basis.

4.1.1.2 Government Furnished Equipment (GFE)

We use government-furnished equipment such as laptops computers, computer servers, remote hard drives, printers, scanners, and cellular phones in the course of our duties. Following initial receipt and signature, we account for these items by issuing them to our technical staff on a temporary hand receipt. We maintain the hand receipts until the equipment is returned in serviceable condition, or otherwise properly disposed of. We conduct annual inventories of all GFE issued by hand receipt.

4.1.1.3 Tools, Measuring Devices and Equipment (TMDE)

We issue technician tool kits, mechanic tool kits, and special tools to individual technical staff members. We conduct internal inventories of these items every 30 days to ensure accountability, and provide reports to the Government on these inventories at least annually.

4.1.2 Clearances

All General Dynamics Team COC Program personnel have a minimum SECRET security clearance. Currently, all but three of our personnel on the COC Program hold adjudicated (final) clearances. These three are new hires for whom background investigations are underway, and they have been issued interim security clearances.

4.1.3 Access to Classified Information

As part of our hiring process, we provide initial security briefings to our employees. Following initial security briefing(s), we require employees to sign a Standard Form 312 (SF 312), Non-Disclosure Agreement (NDA). The SF 312 is a legally binding, life long agreement between the employee and the US Government. Employees agree to comply with procedures for safeguarding classified information and acknowledge that there are legal sanctions for violating this agreement. We provide supported Marine Corps COC staff with the names of our personnel who have a valid need to access the systems in the performance of their duties. Categories of these people and their general duties include: Field Service Technicians to perform Intermediate Maintenance/Technical Support; Senior Administrative Logistics Assistants to perform System Inventories/UID Labeling; and Technical Support Specialists to perform Generator Engine Tent and Trailer (GETT) Intermediate Level Maintenance. Any classified information that the Field Service Technician comes in contact is incidental to the functions being performed by the technician. We require security clearances for these positions recognizing the possibility for incidental exposure to classified

information.

4.1.4 Handling of Classified Material

COC Field Support Site personnel are not required by duty description or authorized to receive, posses, store, or transport classified material. Any classified material that a technician has temporary access to in conjunction with a repair, such as a list of IP addresses for computers on a classified network, is immediately returned to USMC COC Site Government personnel for disposition.

4.2 Automated Data Processing (ADP) Security

General Dynamics Team local administrative/field sites contract with local Internet Service Providers for internet access. The services include worldwide networked computer access and digital telephone service, both of which operate at an unclassified level. For our sites in Iraq and Afghanistan, we ensure that Internet connectivity is not routed through Communist or Communist-controlled countries by the ISP providing service to us.

We operate all laptop computer and office workstations and servers at the unclassified level, whether they are provided by the Government, or by the General Dynamics Team.

4.3 Document Security

We retain no classified material at COC field support sites.

4.4 Security Education and Training

GDIT conducts initial security training for all newly hired employees. All employees attend annual security refresher training. All security training is documented in employee records. Operations Security is included in this training.

4.5 Recall Rosters/Access Lists

Each Field Support Site maintains a recall roster that includes the name, address, and phone number(s) of all site personnel. This also acts as an Access List for the Site after normal working hours. We provide the Contracting Officer's Representative with a copy of this list, and post a copy on the door of the facility.

4.6 GDIT Security Badge

We issue identification (ID) badges to all General Dynamics Information Technology staff members. General Dynamics C4 Systems and Consumer Management Solutions, our subcontractors, also issue ID badges to their personnel. We require all General Dynamics Team personnel to wear their ID badges, displayed in plain view on their outer garments, while in controlled environments. The ID badge is also be used by General Dynamics employees as a means of personal identification when conducting GDIT business.

4.7 Contractor Common Access Card (CAC)

We process all General Dynamics Team personnel for a Contractor Common Access Card when they are hired. CACs are identify cards that contain employee information stored digitally on the card. These cards are provided by the Marine Corps. They are used to gain access to USMC installations, sites and equipment, and government websites. The principal military installation supported by a COC Field Support Site typically issues CAC cards to our employees.

Deployed CACs are required when an employee is sent to a deployed combat location. The deployed CAC includes the individual's Geneva Convention Certificate, government quarters, meals, exchange, and emergency medical authorizations.

4.8 Operational Security

We brief all COC personnel on Operational Security (OPSEC) as part of their annual security briefings. We reinforce the importance of good OPSEC routinely in the conduct of our support mission, pointing out the potential dangers of inadvertently disclosing information about specific units, equipment, or military operations that are not already in the public domain.

5.0 Quality Assurance Surveillance Plan

